**IMPORTANT - PLEASE READ**

Report of Hire (ROH) and Basic Academy Enrollment:

In an effort to ensure adherence to the pre-verification of minimum hiring requirements for peace officers, ILEA has revamped the Report of Hire Form to encompass application for Basic Academy enrollment.

Why a Change was Needed...

- Agencies hiring an individual and putting them to work in a full duty capacity prior to any/proper documentation of minimum hiring requirements being met;
- Agencies hiring an individual to begin a Basic Academy prior to supplying ILEA with proper documentation that all minimum hiring requirements have been met;
- Frustrated agencies contact ILEA after an official hire has taken place, with all minimum hiring requirements met, wanting a spot in the next available Academy cycle only to be told they are on “stand by” or a waiting list due to prior agency reservations; and
- Due to a variety of prior conduct, individuals appear in front of the Academy Council while in a Basic Academy to determine if they even meet minimum hiring requirements.

Big Change...To alleviate an abundance of last minute issues associated with hiring processes leading right up to academy start dates, ILEA has re-designed the process for academy enrollment encompassing it into the Report of Hire Form and is asking agencies to submit the ROH no less than 30 days prior to the first day of the desired academy. ILEA will then utilize the 30-day window to verify all minimum hiring requirements have been met for those selecting attendance at an upcoming academy.

Don't worry...ILEA is sensitive to the fact that some agencies do not or cannot 'hire' in the 30 day window prior to the start of the academy and are in a constant hiring process with the date of hire aligning with the first day of the academy. To accommodate all agencies, the revised Report of Hire Form allows for a future date to be entered as the 'date of hire'.

To be clear, this process does not impact the number of available spots in any academy or force an agency to 'hire' an individual sooner than they would like to.

A NOTE FROM DIRECTOR CARNEY

October was full of many great conversations and partnerships! I attended Regional Academy graduation ceremonies at Cedar Rapids and Hawkeye. Congratulations to our newest law enforcement professionals across the State and to all of you who played such an important role in their training.

I also spoke with large membership gatherings of the Iowa State Police Association (ISPA) in Coralville and County Conservation Peace Officers Association (CCPOA) at Camp Dodge. Thanks for the invite and your feedback!

The Basic Academy is in week 10 with 76 recruits looking towards graduation. They've been hard at work with increased repetitions during various practical applications and building their community service projects. Please stop by anytime to see what's going on at ILEA.
October was packed with hours of scenario and practical training in courses such as Vehicle Stops, Vehicle Operations, Chemical Spray, Domestic Violence, Defensive Tactics, and a whole lot more. It’s all valuable, hands-on training, and ILEA is thankful for all the volunteers who make these programs run smoothly.

“Defensive Tactics scenarios and being able to practice HGN in OWI class was great training.”

“I really enjoyed having DT scenarios and having hands on training with other officers and deputies.”

“The hands on scenarios put everything we learned into action. To me, there is no other way to learn and I found them very beneficial!”
ILEA Instructor Certifications:

Iowa Administrative Code 501—4.1(5) (b)

All instructor certification will be issued for a period of three years. At the end of a three-year period, certification may be renewed if the instructor has maintained the training requirements for certification, has instructed in a certified training program during the three-year period, remains in good standing, and is recommended by the administrator under whose supervision the individual has instructed.

Current and expiring ILEA Instructors

- If your ILEA Instructor Certification expired before or at the end of 2020, you need to attend an ILEA Instructor School to obtain an ILEA Instructor Certification;

- If your ILEA Instructor Certification expired at the end of 2021, you will need to attend an ILEA Instructor Recertification by the end of 2023. This allows you to remain in the previously allowed five year window of a three year certification and a two year grace period; and

- If your ILEA Instructor Certification expired at the end of 2022 or expires at the end of 2023, you will need to attend an ILEA Instructor Recertification by the end of 2024. This grants you the previously allowed five year window of a three year certification and a two year grace period.

Please Note!! Chemical Spray Exposure

During the Basic Academy at ILEA, all recruits are subjected to a level one exposure with the chemical spray carried/issued by their agency. After being sprayed, the recruits must perform a series of tasks related to Defensive Tactics, Firearms, Radio Communications, Command Presence and Handcuffing.

Some recruits have asked us to pass this message along after claiming they were sprayed prior to the Basic Academy while being told by their agency that ILEA no longer does a level one exposure.

Their request has been conveyed...

“Hands-on is always the most effective. Although I did not enjoy getting sprayed with OC, it allowed me to experience a somewhat real-life situation, making myself push me through the scenarios.”

“The hands on application is helping make class room lessons material more clear and applicable to real world situations.”
UPCOMING SCHOOLS & TRAINING

AT ILEA:
November 6: Chemical Munitions Instructor Recertification
November 6: Oleoresin Capsicum Instructor Recertification
November 6-7: Less Lethal Instructor Recertification
November 13-17: Defensive Tactics Instructor School
November 13-17: Telecommunicator Basic 40-hour School
November 27: Expandable Baton Instruct Recert
November 27: Trauma Informed Sexual Assault Response
November 29: Expandable Baton Instructor School
December 14: Below 100 Course and Instructor Course

AT WOODBURY COUNTY:
November 7: Firearm and Patrol Rifle Instructor Recertification

ONLINE:
Implicit Bias & De-Escalation
Jail In-Service 20-Hour School
Temporary Holding Facility In-Service
Jail Medication Management
Officer Investigations (Back the Blue Legislation)
LEO In-Service Training (satisfies the mandatory annual in-service requirements: Bloodborne Pathogens, Hazardous Materials, Mental Health Training)

ILEA COUNCIL NEWS

At the October 5th Academy Council meeting, a new Chair and Vice Chair were selected. Ricardo Martinez II, Nevada Public Safety Director who represents the Citizens of Iowa on the Academy Council, was elected as the Chair.

Diane Venenga, North Liberty Chief who represents the Iowa Police Chiefs Association, was elected as the Vice Chair.

Additionally, Iowa Department of Transportation Director Ryan Ridout was recently appointed to represent the Iowa DOT. The next scheduled Academy Council meeting is Thursday, December 7th.

Contact Info.

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